

**A. Full-Time Vacancies Filled During Past Year**

|                                  |                      |
|----------------------------------|----------------------|
| 1. Job Title: Operations Manager | Date Filled: 7/28/25 |
| 2. Job Title: Morning Show Host  | Date Filled: 9/22/25 |
| 2. Job Title: Account Executive  | Date Filled: 4/13/26 |

**B. Recruitment/Referral Sources Used to Seek Candidates for Each Vacancy**

| 1. Job Title: Operations Manager        |                  |                                                    | Date Filled: 7/28/25 |             |                       |
|-----------------------------------------|------------------|----------------------------------------------------|----------------------|-------------|-----------------------|
| Source                                  | Contact Person   | Address                                            | Telephone #          | Interviewed | Referred Person Hired |
| WVRC Media Website                      | Patrick Rinehart | 260 Spruce St., Morgantown, WV 26505               | 304-554-3900         |             |                       |
| Indeed.com                              | Online Posting   | Austin, TX 78750                                   | 800-475-4361         | 3           | 1                     |
| Ohio Media School                       | Lee Wagner       | 5330 East Main Street, Columbus OH                 | 614-655-5250         |             |                       |
| WV Div of Rehabilitation                | Peggy Tingler    | 1415 Earl Core Road, Morgantown WV                 | 304-285-3155         |             |                       |
| WV Department of Veteran Assistance     | Kara Tustin      | 1900 Kanawha Blvd. E Ste 205, Charleston, WV 25305 | 304-558-3661         |             |                       |
| Internal                                | Kelly Ayersman   | 260 Spruce St., Morgantown, WV 26505               | 304-554-3900         |             |                       |
| Referrals                               | Joe Caporale     | 15 East Industrial Blvd. Cumberland, MD 21502      | 301-759-1005         |             |                       |
| West Virginia Broadcaster's Association | Michele Crist    | PO Box 8499, South Charleston, WV                  | 304-744-2143         |             |                       |

| 2. Job Title: Morning Show Host         |                  |                                                    | Date Filled: 9/22/25 |             |                       |
|-----------------------------------------|------------------|----------------------------------------------------|----------------------|-------------|-----------------------|
| Source                                  | Contact Person   | Address                                            | Telephone #          | Interviewed | Referred Person Hired |
| WVRC Media Website                      | Patrick Rinehart | 260 Spruce St., Morgantown, WV 26505               | 304-554-3900         |             |                       |
| Ohio Media School                       | Lee Wagner       | 5330 East Main Street, Columbus OH                 | 614-655-5250         |             |                       |
| WV Div of Rehabilitation                | Peggy Tingler    | 1415 Earl Core Road, Morgantown WV                 | 304-285-3155         |             |                       |
| WV Department of Veteran Assistance     | Kara Tustin      | 1900 Kanawha Blvd. E Ste 205, Charleston, WV 25305 | 304-558-3661         |             |                       |
| Indeed.com                              | Online Posting   | Austin, TX 78750                                   | 800-475-4361         | 3           | 1                     |
| Internal                                | Kelly Ayersman   | 260 Spruce St., Morgantown, WV 26505               | 304-554-3900         |             |                       |
| Linked In                               | Online Posting   | linkedin.com                                       | online only          |             |                       |
| West Virginia Broadcaster's Association | Michele Crist    | PO Box 8499, South Charleston, WV                  | 304-744-2143         |             |                       |

| 3. Job Title: Account Executive     |                   |                                                    | Date Filled: 4/13/26 |             |                       |
|-------------------------------------|-------------------|----------------------------------------------------|----------------------|-------------|-----------------------|
| Source                              | Contact Person    | Address                                            | Telephone #          | Interviewed | Referred Person Hired |
| WVRC Media Website                  | Patrick Rinehart  | 260 Spruce St., Morgantown, WV 26505               | 304-554-3900         |             |                       |
| Ohio Media School                   | Lee Wagner        | 5330 East Main Street, Columbus OH                 | 614-655-5250         |             |                       |
| WV Div of Rehabilitation            | Peggy Tingler     | 1415 Earl Core Road, Morgantown WV                 | 304-285-3155         |             |                       |
| WV Department of Veteran Assistance | Kara Tustin       | 1900 Kanawha Blvd. E Ste 205, Charleston, WV 25305 | 304-558-3661         |             |                       |
| Indeed.com                          | Online Posting    | Austin, TX 78750                                   | 800-475-4361         |             |                       |
| Radio Advertising                   | Cheyenne Jeffries | 15 Industrial Blvd E, Cumberland, MD 21502         | 301-759-1005         | 4           | 1                     |

**C. Total Number of persons interviewed for all full-time Vacancies filled during the past year :**
**10**
**D. Outreach Activities**

- Announcements were placed on all station websites notifying organizations of their right to request information on job openings
- An internship program is offered to bring awareness to job opportunities in broadcasting available at WVRC. There was no interest during this time.
- Office Manager of Cumberland and Account Executive participated in a Career Fair at Frostburg State University. Career Fair took place on 10/22/25 from 11am-3pm. Jobs about Engineering, Sales, Production and Marketing were discussed with approximately 25 students. Approximately 100-120 students in attendance.
- Office Manager of Cumberland and Disk Jockey participated in a Job Fair at Easter WV Community and Technical College. Job Fair took place on 11/5/25 from 10am-3pm. Jobs about broadcasting and marketing were discussed with approximately 10 attendees. Approximately 90 students in attendance.
- Set-up scholarship opportunity for a Fort Hill High School football senior whom was the MVP of the homecoming game. Our Magic 100.5 broadcasting team chose the senior after deliberating amongst themselves. This scholarship includes a trophy and a One-thousand-dollar scholarship that we are responsible for sending to the school.
- Corporate Promotions Manager of WVRC Media Hosted a Media Day for the Leadership Monongalia group at the corporate offices of WVRC Media. Jobs about broadcasting were discussed as well as a tour of the facilities. This was from 10a-2pm. About 20 people attended this Media Day. This was on November 20,2025.
- Corporate HR Liaison/Assistant to the President attended Fairmont State University's Spring Job Fair on March 25, 2026 from 9am-2pm. Many discussions about Broadcasting, Digital Marketing, and Sales were covered with approximately 50+ students. WVRC Media was a Co-Sponsor of this event.
- President and CEO of WVRC Media guest lectured at FSU to two separate classes. Approximately 40 students were spoken to about WVRC Media and Broadcasting as a whole. This was on October 14, 2025 from 9a-1pm.
- Corporate HR Liaison/Assistant to the President participated in an EEO Seminar for training by Jackson Kelly PLLC on April 25, 2026 from 3pm-4pm at the Waterfront Hotel in Morgantown, WV. This was for training on the FCC's EEO regulations and methods.
- WVRC Media was the sponsor and creator of Academic All Stars. This gives Highschool Juniors and Seniors and opportunity to win a Macbook for their continuing education. Students are submitted by School Staff and a WVRC committee picks the finalist and winners. This all occurred in May 2026. Winners were then interviewed by our News Department and put on air and on MetroNews TV's "State of Minds".